
The City of Traverse City

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TRAVERSE CITY
HOUSING COMMISSION
150 Pine Street
Traverse City, MI 49684
Phone: (231) 922-4915
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**NOTICE
THE TRAVERSE CITY HOUSING COMMISSION WILL CONDUCT A
MEETING AT
8:00 A.M.**

**Tuesday, June 17, 2014
Riverview Terrace
150 Pine Street
Traverse City, Michigan 49684
(231) 922-4915**

POSTED: June 13, 2014

The Traverse City Housing Commission does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Please contact the Housing Commission office, 150 Pine Street, Traverse City, Michigan 49684, (231) 922-4915, to coordinate specific needs in compliance with the non-discrimination requirements contained in Section 35.087 of the Department of Justice Regulations. Information concerning the provisions of Americans with Disabilities Act, and the rights provided hereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting, please notify the Executive Director immediately.

TRAVERSE CITY HOUSING COMMISSION
June 17, 2014

CALL TO ORDER

I ROLL CALL

II APPROVAL OF AGENDA

III CONSENT CALENDAR

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the Consent Calendar be removed there from and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If an item is not removed from the Consent Calendar the action noted in parentheses on the Agenda is approved by a single Commission action adopting the Consent Calendar. (All items on the consent calendar are italics.)

- A. *Consideration of Approval of the May 20, 2014 Regular session Minutes (Approval recommended)*
- B. *Consideration of Approval of Schedule of Disbursements for May 2014 for Public Housing and Section 8 HCV Programs (Approval recommended)*
- C. *Financial Statements for May 2014 (Approval recommended)*
- D. *Review and approve payment of invoices for June 2014*

IV Executive Directors Report

- FSS Program Report
- Correspondence/Information (*none included*)

V OLD BUSINESS

A. Strategic Plan

- Governance Committee
- Business Plan
- Ad-Hoc Affordable Housing Committee
 - Consideration of appointing Chris Christensen to the Ad-Hoc Affordable Housing Committee
- Finance Committee
- OCA/Staff Education
 - Memo included

B. Uptown Development

- Update

C. Emergency Generator Replacement

D. Fiscal Year End June 30, 2015 proposed Budget

- The comments and questions received are included, together with answers
- The TCHC Board will need to make a decision on the proposed budget. Any changes that were not incorporated into the budget from the comments that the Board deems appropriate, can be added
- A proposed motion and Resolution are included for your consideration

E. Consideration of Employee Request

- Documentation of time off during the past year (May 25 – May 24)
- A memo is also included together with a proposed resolution

F. TAHDCo

- Doodle Poll has been sent out. Poll will closed on June 23, 2014.

VII NEW BUSINESS

A. Health Insurance Cost Sharing – PA 152

- A memo and spreadsheet showing the calculations for cost sharing of health insurance premiums for TCHC staff is included
- The recommendation for this fiscal year is to utilize the 80/20 split
- A proposed motion and Resolution are included for your consideration

B. 2014 Income Limits

- A memo is included for your review regarding the request to update/change the Income Limits for the 6 county area that we serve with our programs
- These income limits are created by the Federal Government – we have no option but to utilize them
- Benzie, Kalkaska and Wexford Counties saw a slight increase in income amounts which Antrim, Grand Traverse and Leelanau saw a decrease in income amounts (We have provided 2013 limits for your comparison)
- A draft Resolution is included for consideration

C. Building and Liability Insurance

- A memo is included regarding our seeking proposals for building and liability insurance
- Paul Olson from Municipal Underwriters of Michigan will be present to answer any questions you may have regarding our current/proposed coverage

D. First Reading of proposed changes to TCHC By-Laws

- A memo and proposed By-Laws are included for your review

E. Proposed changes to TCHC Personnel Policy

VIII PUBLIC COMMENT

IX COMMISSIONER COMMENT

X ADJOURNMENT